PURCHASE ORDER
PHILIPPINE CARABAO CENTER

Tel. No. : 044-456-0731 to 32 **Fax No. :** 044-456-0730 **Email :** vjlnartatez.pcc@gmail.com

Supplier	**COPYLANDIA OFFICE SYSTEMS CORPORATION**	**P.O. No**	**2019-01-0002**
Address	G/f Insular Life, Rizal St., Brgy. Matadero, Cabanatuan City, N.E	**Date**	January 3, 2019
Email Address	cabanatuan@copylandia.com	**Mode of Procurement**	
Telephone No.	044-464-7497 / 600-0377		DIRECT CONTRACTING
TIN	002-332-000-000		

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained therein:

Place of Delivery	PCC National Headquarters & Gene Pool, Science City of Muñoz, N.E.	**Delivery Terms:**	30 calendar days
Date of Delivery		**Payment Terms:**	15 working days

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	Toner- Konica Develop Ineo 283 (TN 217)	3	₱3,900.00	₱11,700.00
		**** Nothing Follows****			
		RECEIVED Procurement MAY 20 2019			
		PHILIPPINE CARABAO CENTER ACCOUNTING SECTION MAY 14 2019 RECEIVED			
	NOTE:	**Please notify Property Section regarding the schedule of delivery. We accept delivery from Mon-Fri 8am to 5pm (Except holidays)**		JAN 09 2019	
	P.R. No	**2018-11-1608 (part of early procurement)**			
	PhilGEPS	**n/a**			
	BAC Reso	**2018-621**			
	Fund	**Regular Agency - GAA - MSAO**			

(Total Amount in Words) **Eleven Thousand Seven Hundred Pesos.** **PHP 11,700.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

Ma. Lourdes G. Salvador
Signature over Printed Name of Supplier

June 10, 2019
Date

Very Truly yours,

ARNEL N. DEL BARRIO
Authorized Official

PHILIPPINE CARABAO CENTER
Office of The AUDITOR
RECEIVED
JUN 20 2019
BY: 1:35 PM

Funds Available:

CHERRY PEARL C. RIVERA
Accountant

ORS/BURS No. : 02-2019-05-0774
Amount : P 11,700.00

Form No: **PCC-PRQF-02**	Revision No: **02**	Effectivity Date: **January 1, 2019**

Department of Agriculture
PHILIPPINE CARABAO CENTER
CERTIFIED ISO 9001 | ISO 14001 | OHSAS 18001

NOTICE OF AWARD

JAN 0 3 2019

MR. RAYMUND PEDRAZA
COPYLANDIA OFFICE SYSTEMS CORPORATION
G/F Insular Life, Rizal St. Brgy. Matadero
Cabanatuan City, Nueva Ecija

Dear Mr. Pedraza,

Please be informed that based on the result of our evaluation of your offer to undertake the **SUPPLY AND DELIVERY OF CONSUMABLES FOR KONICA DEVELOP COPIER** with a Total Contract Price amounting to **ELEVEN THOUSAND SEVEN HUNDRED PESOS (P 11,700.00)** and as per delivery schedule indicated in your quotation, we are happy to notify you that your offer is acceptable to us and hereby awarded you the project.

Item No.	QTY	Unit	Item Description	Unit Cost	Total Cost	End User
1	3	pc	Toner - Konica Develop Ineo 283 (TN217)	P 3,900.00	P 11,700.00	MSAO
			TOTAL		**P 11,700.00**	

In view thereof, kindly signify your conforme by affixing your signature on the space provided below.

Very truly yours,

ARNEL N. DEL BARRIO
Executive Director

Conforme:
Ma. Lourdes Salvador
(Bidder/Authorized Representative)
Date: June 10, 2019

Department of Agriculture
PHILIPPINE CARABAO CENTER
CERTIFIED ISO9001 | ISO 14001 | OHSAS 18001

NOTICE TO PROCEED

JAN 0 3 2019

MR. RAYMUND PEDRAZA
COPYLANDIA OFFICE SYSTEMS CORPORATION
G/F Insular Life, Rizal St. Brgy. Matadero
Cabanatuan City, Nueva Ecija

Dear Mr. Pedraza,

The attached Contract Agreement/ Purchase Order having been approved, notice is hereby given to **COPYLANDIA OFFICE SYSTEMS CORPORATION** that work may commence to be completed within fifteen (15) calendar days for the **SUPPLY AND DELIVERY OF CONSUMABLES FOR KONICA DEVELOP COPIER** effective upon acknowledgement of this notice, subject to such additional time for the completion of the work as may be allowed by the Agency.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, keep one copy and return the other to the Philippine Carabao Center.

Very truly yours,

ARNEL N. DEL BARRIO
Executive Director

Acknowledged:

MR. RAYMUND PEDRAZA
COPYLANDIA OFFICE SYSTEMS CORPORATION
Date: June 10, 2019

BAC RESOLUTION NO. 2018-621

RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF COPIER CONSUMABLES (KONICA INEO COPIER)

WHEREAS, on 31 August 2018, Executive Director ARNEL N. DEL BARRIO, as Head of Procuring Entity (HOPE), approved the Indicative Annual Procurement Plan (APP) FY-2019 of the agency upon favorable recommendation of the Bids and Awards Committee (BAC).

WHEREAS, included in the APP is the **SUPPLY AND DELIVERY OF COPIER CONSUMABLES (KONICA INEO COPIER)** under the GAA Fund to be undertaken through Section 50 (Direct Contracting) of the Revised Implementing Rules and Regulations of Republic Act No. 9184;

WHEREAS, the **SUPPLY AND DELIVERY OF COPIER CONSUMABLES (KONICA INEO COPIER)**was identified to be procured thru Direct Contracting whereby the supplier is simply asked to submit price quotation together with the conditions of sale and the said procurement of goods were critical components from a specific supplier and has a condition to hold a contractor/supplier to guarantee its performance;

WHEREAS, PCC offices/operating units has existing copiers (Konica Ineo brand);

WHEREAS, considering all other factors of procurement and with due consideration with the needs of the operating unit in the performance of their commitments and targets, the adoption of the alternative methods of procurement is more advantageous to the government;

WHEREAS, the **SUPPLY AND DELIVERY OF COPIER CONSUMABLES (KONICA INEO COPIER)** has the following Approved Budget for the Contract (ABC) as follows:

Item No.	Item Description	ABC per Line Item/Lot (P)
1	SUPPLY AND DELIVERY OF COPIER CONSUMABLES (KONICA INEO COPIER)	P 12,285.00

WHEREAS, on 4 December 2018, the BAC thru its Secretariat/Procurement Office, initiated the procurement activity by sending/posting Request for Quotation (RFQs) to COPYLANDIA OFFICE SYSTEMS CORPORATION;

WHEREAS, COPYLANDIA OFFICE SYSTEMS CORPORATION submitted their respective quotation/proposal;

WHEREAS, the Technical Working Group (TWG) determined that based on the financial proposal submitted by the supplier, **COPYLANDIA OFFICE SYSTEMS CORPORATION** has submitted the single calculated quotation for the SUPPLY AND DELIVERY OF COPIER CONSUMABLES (KONICA INEO COPIER);

WHEREAS, upon review and evaluation of the compliance with the technical requirements of the end-user/project, the TWG recommended to declare **COPYLANDIA OFFICE SYSTEMS CORPORATION** as the single calculated and responsive quotation;

WHEREAS, the report containing the results of the TWG evaluation is attached hereto as **Annex "A"**, and made integral parts hereof;

WHEREAS, after review of the findings, the BAC resolved to consider the recommendation of the TWG;

NATIONAL HEADQUARTERS AND GENE POOL Science City of Muñoz, Nueva Ecija, Philippines 3120 • Fax: + 63 44 456-0730 • Tel. No: + 63 44 456-0731 to 32 • URL: http://www.pcc.gov.ph • E-mail: pcc-oed@mozcom.com
MANILA LIAISON OFFICE 5th Floor DCIEC Building, NIA Complex, EDSA, Quezon City, Philippines • Fax: + 63 02 926-7077 • Tel. No: + 63 02 926-7707 • + 63 02 921-3863 • E-mail: pcc-mlo@mozcom.com

NOW, THEREFORE, WE, the Members of the **BIDS AND AWARDS COMMITTEE** after duly considering the recommendations of the TWG, hereby resolve to recommend to the Head of the Procuring Entity for his considerations and approval of the contract to **COPYLANDIA OFFICE SYSTEMS CORPORATION** for the SUPPLY AND DELIVERY OF COPIER CONSUMABLES (KONICA INEO COPIER) in the amount of **Eleven Thousand Seven Hundred Pesos (P 11,700.00).**

This resolution shall take effect immediately.

APPROVED this 4th day of December, 2018 at Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija.

BIDS AND AWARDS COMMITTEE

ANNABELLE S. SARABIA
Chairperson

ERIC P. PALACPAC
Vice Chairperson

PEREGRINO G. DURAN
Member

JEFFREY JEROME M. BALAOING
Member

LERMA C. OCAMPO
Member

Attested by:

NOEMI V. BALAIS
Head, BAC Secretariat

Approved by:

ARNEL N. DEL BARRIO
Executive Director